



COURT REPORTERS STATE OF WISCONSIN

QUALIFICATIONS: Required Stenographer/Voice Writer Court Reporter: Candidates must meet one of three minimum professional standards to be considered eligible for hire: (1) Graduation from a court reporting school approved by either the National Court Reporters Association (NCRA) or the National Verbatim Reporters Association (NVRA), or (2) Successful completion of the Registered Professional Reporter (RPR) examination administered by the NCRA, or (3) Successful completion of the Certified Verbatim Reporter (CVR) examination administered by the NVRA.

Postings of court reporter positions can be viewed on the Wisconsin Court's website at www.wicourts.gov/courts/employment/courtreporter.htm

**Official Court Reporters - First Judicial Administrative District
Milwaukee County, Branch 31, Judge Hannah Dugan**

Full-time position located in Milwaukee, WI

Contact: Michelle Smith, Manager-Court Reporting Services, (414) 278-3995

To apply: Please submit a cover letter, current resume, and list of references to Michelle Smith, Manager-Court Reporting Services, Milwaukee County Courthouse, Room 609, 901 North 9th Street, Milwaukee, WI, 53233; fax (414) 223-1243; or e-mail michelle.smith@wicourts.gov.

Applications will be accepted until the position is filled.

**Official Court Reporters - First Judicial Administrative District
Milwaukee County, Branch 16, Judge Michael Dwyer**

Half-time/ job share position located in Milwaukee, WI

Contact: Michelle Smith, Manager-Court Reporting Services, (414) 278-3995

To apply: Please submit a cover letter, current resume, and list of references to Michelle Smith, Manager-Court Reporting Services, Milwaukee County Courthouse, Room 609, 901 North 9th Street, Milwaukee, WI, 53233; fax (414) 223-1243; or e-mail michelle.smith@wicourts.gov.

Applications will be accepted until the position is filled

**Official Court Reporter – Fifth Judicial Administrative District
Dane County, Branch 10, Judge Juan B. Colas**

Full-time position located in Madison, WI

Realtime proficiency is preferred but not required.

Contact: Theresa Owens, District Court Administrator, (608) 267-8821

To apply: Please submit a cover letter and current resume to Theresa Owens, Fifth District Court Administrator, 215 S. Hamilton St, Rm 6111, Madison, WI 53703-3290; fax (608) 283-4940; or email theresa.owens@wicourts.gov

Applications will be accepted until the position is filled.

**Official Court Reporter - Eighth Judicial Administrative District
Outagamie County, Branch 6, Judge Vincent R. Biskupic**

Full-time position located in Appleton, WI

Realtime proficiency is preferred but not required.

Contact: Thomas Schappa, District Court Administrator, (920) 448-4280

To apply: Please submit a cover letter, current resume, and list of references to: Thomas Schappa, Eighth District Court Administrator, 414 E Walnut St Ste 100, Green Bay, WI 54301-5020; fax (920) 448-4336; or email

thomas.schappa@wicourts.gov

Applications will be accepted until the position is filled.